

Concept for infection protection and hygiene measures for vaccinated and recovered attendees

**German Congress of Orthopaedics and Traumatology
Messe Berlin, 26-29 October 2021**

CONTENTS

1.	General Information	P. 2
2.	Hygiene Measures	P. 2
3.	Congress Venue/Areas	P. 3
4.	Registration/Certification	P. 3
5.	Arrival/Departure	P. 4
6.	Entrance/Exit	P. 4
7.	Congress Office/Cloakroom/Admission Control	P. 5
8.	Exhibition/Service Partners/Set-up, Dismantling	P. 5
9.	Technical Equipment	P. 5
10.	Programme/Workshops/Interaction	P. 6
11.	Catering	P. 6
12.	Security Staff and Stewards	P. 7

APPENDIX

- A Entrance Foyer
- B Hygiene and Behavioural Obligations

1. General Information

- The congress will be held in accordance with § 8a **2G condition** of the Third SARS-CoV-2 Infection Control Measures Ordinance. The obligation to maintain the minimum distance and the obligation to wear masks indoors do not apply.
- As the organiser, Intercongress takes into account the **hygiene regulations** and the further SARS-CoV-2 [occupational health and safety standards](#) (BMAS) during the entire duration of the event. Contact persons are Carola Schröder (Congress), Thomas Miltz (Industry), Anne Roetsch (Registration).
- Intercongress and all service partners will inform the delegates/employees in advance of all **protective measures** taken/relevant, which must be observed by all participants during the set-up, implementation and dismantling phases of the event.
- The **behavioural guidelines** applicable to the DKOU in accordance with the hygiene concept will be pointed out at neuralgic points in the event area by means of information boards/monitors (entrances/exits, sanitary facilities, event area).
- 4,000-6,000 people per day are expected. The wording "**persons present at the same time**" in the ordinance refers to all persons present and includes employees as well as delegates. The **limits on the number of persons** in the Ordinance will be observed.
- The **mechanical ventilation** (permanently installed, room air conditioning system) supplies the lecture halls with a pandemic-related required outdoor air volume flow and consistently removes the exhaust air from the room. In small meeting rooms, manual ventilation is provided by opening the windows and doors (notice posted on site).
- **Access requirements** for events as stipulated in the Infection Protection Measures Ordinance (digital proof of vaccination/proof of recovery in conjunction with an identification document) of all persons present are ensured.
- Delegates who have received all the vaccine doses required **for full immunisation** with an EU-approved vaccine shall be entitled to access from the 15th day after the administration of the last vaccine dose. A digitally-readable proof of this must be carried.
- **People who have recovered** are also entitled to access. Persons are considered to have recovered if the positive PCR test for an infection with the SARS-CoV-2 coronavirus was carried out at least 28 days up to a maximum of 6 months ago.
- Persons who can prove **a positive PCR test result more than six months ago** and who have received **at least one vaccination** against Covid-19 with a vaccine approved by the European Union and whose vaccination took place at least 14 days ago are also considered to have recovered.
- **Negative tested persons are not allowed** to enter the congress/event area for the duration of the event.

2. Hygiene Measures

- Prior to the start of the event Messe Berlin will draw up a **cleaning layout** showing which areas will be cleaned and how frequently. Cleaning work takes place during and at the end of each day of the event. Restrooms are continuously staffed with cleaning personnel for the duration of the event.

- **Hand contact surfaces** are cleaned before the start of the event (especially door handles, handrails, buttons in the lift, table surfaces, etc.). Hand contact surfaces with intensive hand contact during the course of the day will be cleaned several times.
- **Dispensers** with disinfectant will be installed at entrances and exits as well as neuralgic points in the event area for the entire duration of the event.
- Attendees still have the option of wearing a mask according to their own feeling/needs. However, there is no obligation for attendees to wear masks.

3. Congress venue/Areas

- The event area is divided into rooms and areas of different usage formats to achieve a **controlled allocation** of delegates. In this way, space congestion, traffic jams or a high density of people can be avoided.
- **Event/social areas** (areas where attendees are stationary for longer periods of time and therefore the risk of prolonged contact with people must be assumed - lecture halls, catering areas, sanitary facilities): Appropriate measures are taken here to ensure compliance with the maximum number of persons permitted for the respective area (see 6. Entrance/Exit and 11. Catering). Queue formation is eliminated as far as possible through **contactless** processing. A minimum distance does **not** have to be observed.
- **Movement areas** (areas where attendees move to respective event contents and sections, such as corridors, staircases, escape and rescue routes): Here delegates are required by Intercongress to observe the generally applicable **hygiene recommendations** of the RKI (Hygiene and Behavioural Obligations, Appendix B).
- **Special areas** (access, admission control, cloakroom, waiting areas, smoking areas): **No** minimum distance has to be ensured.
- **Contactless** access is possible on site for all registered persons (scanning of the electronic admission ticket). Electronic versions exist for congress bags, programme booklets and brochure material (eBag, web programme, digital congress calendar).
- The DKOU is held in sufficiently **ventilated rooms**. The aim is to exchange the room air and to provide a continuous and defined supply of fresh air to the event rooms, including the production offices, catering areas as well as sanitary facilities, etc. Existing ventilation systems/room air conditioning systems at Messe Berlin are operated with outside air, recirculated air is avoided.
- In event rooms **without ventilation systems**, ventilation is controlled via windows or doors.
- Ventilation breaks are used in parallel as recreation breaks for those present: Every **60 minutes** of training is followed by a break of at least **15 minutes** (see [Web Programme](#)).

4. Registration/Certification

- Participation in the DKOU is only possible with prior **online registration**.
- Intercongress sends out electronic attendance confirmations to enable **contactless access** to the DKOU (personalised admission tickets with barcodes).
- Certification takes place **electronically** on the basis of proven attendance.

- All delegates will be registered in advance by Intercongress with the following **contact data**: 1. first name and surname, 2. telephone number or e-mail address, 3. place of residence, 4. full address, 5. time of attendance, so that possible chains of infection can be **traced** and narrowed down later. The data already available from the registration can be used. If there is a justified need, the data will only be made available to the health authorities. Consent to data storage is obtained in each case (in accordance with the requirements of the DSGVO).

5. Arrival/Departure

- Currently valid [entry restrictions](#) for persons from risk, high incidence and virus mutation areas must be considered.
- The recommended mode of travel is currently **private transport** - Intercongress will not promote group travel and will refer to the applicable **travel regulations** (rail, air, public transport) in the run-up to the DKOU.
- **Taxi associations** will be informed in advance about the DKOU and the corresponding expected passenger volume.
- Maximum capacities (hygiene concepts of the transport companies) will be observed for **shuttle buses**.
- In general, the greatest possible decongestion of those arriving is planned - with the establishment of **waiting areas** in the entrance foyer.
- There are **no** test stations on-site, proof of a negative test result does **not** entitle a person to participate.

6. Entrance/Exit

- As part of the admission control, it will be ensured that the **maximum permissible number of persons** in the respective areas is not exceeded for more than a short time. Unauthorised persons or persons who have not been vaccinated, have not recovered or are not registered will not be admitted to the event area.
- **Entrances and exits** to the congress area are provided and marked separately (Entrance Foyer, Annex A). Appropriate methods of entry and exit control (personnel/signs/tensors) are provided. **Walkways** are defined and marked in order to manage the flow of people smoothly. Opposing flows of people are avoided accordingly.
- With regard to the event areas, sufficient space is planned for queues and controlled **access restrictions** are set up (admission control by scan). **Negatively tested** persons without proof of complete vaccination or recovery will not be allowed to enter the congress/event area.
- **Symptomatic** persons are not allowed to enter the congress/event area. If symptoms occur within the venue, the persons concerned will be expelled from the venue. This also applies to fully vaccinated or recovered persons.
- **Persons who have tested positive** are not allowed to enter the venue. A person who has tested positive must immediately go into quarantine observing the rules for mask/distance/hygiene, report to the responsible health authority and report to a responsible doctor for a PCR test.

7. Congress Office/Cloakroom/Admission Control

- Registration at the congress office on site is **not required**. No name badges will be issued and no certificates will be printed on site.
- Admission control will be **contactless** and electronic.
- The cloakroom is **free of charge** to reduce waiting times.
- No minimum distances are to be observed by and for the **cloakroom and security staff**.
- **Cloakroom occupancy** is based on the size of the space.
- As a **protective measure** for all employees in the congress office, cloakroom and admission control areas, regular hand disinfection is carried out. There is no obligation to wear masks.

8. Exhibition/Service Partners/Set-up, Dismantling

- In order to enable the **tracing** of possible chains of infection, all companies involved will record their **employees** working on site independently/on their own responsibility **during set-up/dismantling** and for the **duration of the event** and will provide the organiser with this data for the attendance documentation in compliance with data protection. All relevant private contact data (see 4. Registration/Certification) will be documented and subsequently made available exclusively to the health authorities if there is a justified need (in compliance with data protection). Consent to **data storage** is obtained in each case (in accordance with DSGVO requirements).
- The **number** of people working at the same time within the congress site will be reduced by equalising the number of people already working during the assembly and dismantling work and by forming smaller working groups with fixed time-defined working areas.
- **Access** to the rooms/stands will only be granted to persons whose workplace is directly located there. The issuing office for the corresponding work passes is located in a separate/protected area.
- In addition to the registration, all employees (to be bundled organisationally in small groups) will be **instructed** in the hygiene protection measures, rules of conduct, responsibilities and contact persons provided on the congress site.

9. Technical Equipment

- When setting up/dismantling the technical equipment and arranging the **workstations** (director's position, camera, etc.), the distance rules do not apply.
- No mouth-to-nose coverings must be used at the stage direction area. During **rehearsals** and the event, only persons working directly in the production area are permitted.
- **Personal belongings**, tools, PPE, radios etc. are personalised and will not be given to third parties.

10. Programme/Workshops/Interaction

- The event schedule and programme design take into account that close encounters are reduced as much as possible (**podium, presentations**, etc.). No face masks are worn on the stage/podium.
- In interactions among/with those present, the focus is on "**demonstrating instead of trying out**". Displays and equipment necessary for trying things out are to be cleaned after each use. No spacing rules apply at merchandise/**sponsor stands** or at showcases, attractions, etc.
- Intercongress will ensure that attendees are also informed about the hygiene and protection measures provided during the event via **announcements**.

11. Catering

- Excessive **alcohol consumption** can lead to hygiene measures no longer being observed. Obviously intoxicated persons will be admonished and, if necessary, expelled from the premises.
- **Self-service buffets** are permitted, grouping when serving food and beverages is to be avoided. No spacing rules apply.
- In order to speed up the **servicing** of food and beverages, these shall be provided with clearly legible signs. The possibility of cashless payment shall be provided.
- **Decentralised** serving points are to be planned in order to counteract an excessive density of people at one location. Alternatively, the food and drinks are provided fully packed on the chairs/tables in the event area.
- **Rinsing processes** for used glasses, cutlery and crockery should be carried out mechanically at temperatures of 60 degrees Celsius if possible. At lower temperatures, use appropriately effective surfactants/detergents. Careful cleaning using the "two basin method" (when gloves are used) may meet the requirements. During transport and storage, contamination is excluded by suitable packaging.
- Regular hand disinfection is planned as a **protective measure** for all catering workers.
- All catering workers must be regularly **instructed** in all necessary additional hygiene measures. Regular hand washing and disinfection must be planned and coordinated.
- The **crew catering** of all participants is to be planned in a staggered manner as needed, depending on the available/provided space.

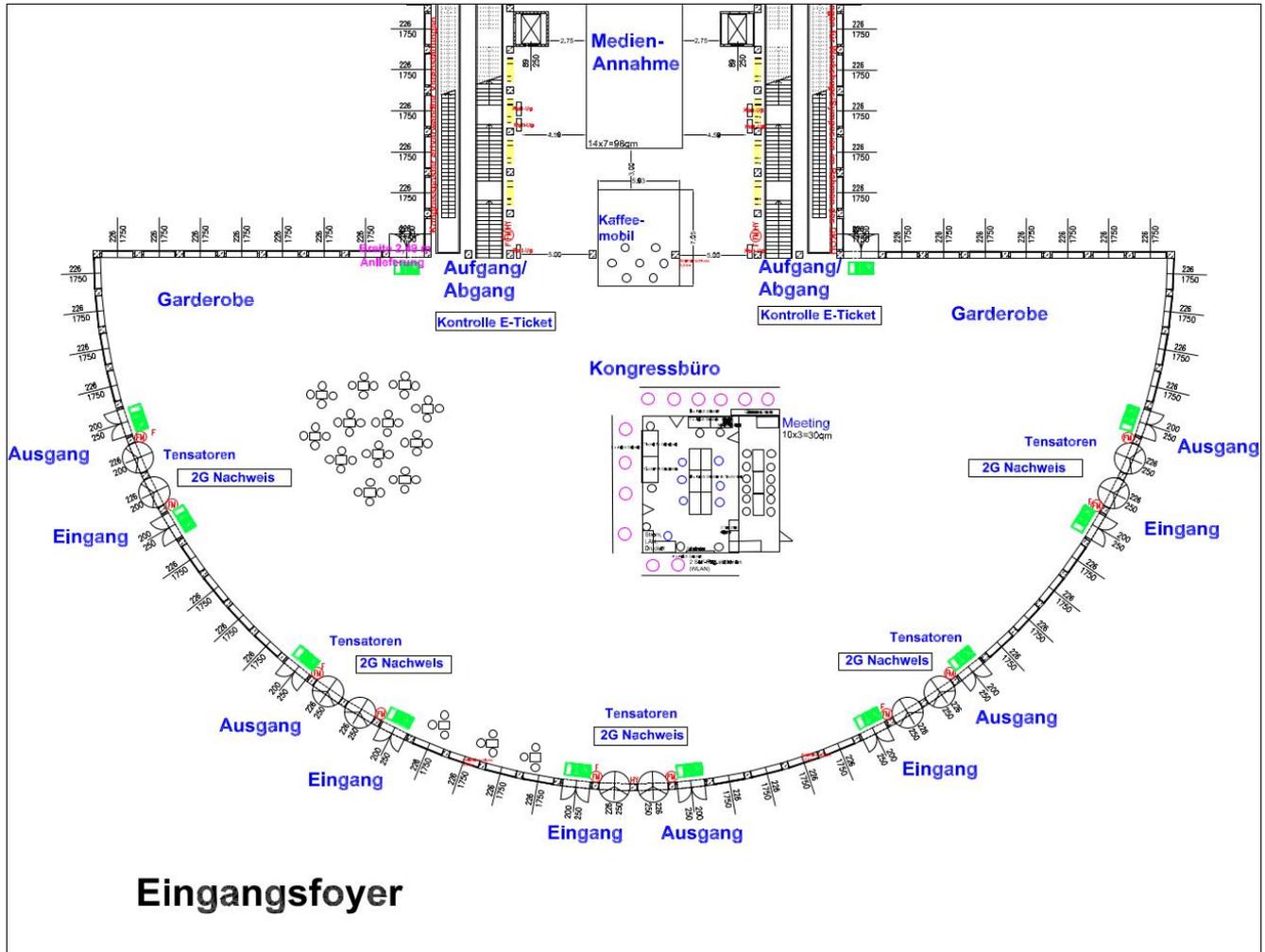
12. Security Staff and Stewards

- Stewards and security staff **assist in accomplishing** the hygiene measures.
- The procedure for **admission control** will be fully contactless (barcode scanners).
- **Staff for admission control** supports in filling up and emptying the seating areas.
- It is scheduled that all security staff and stewards use regular hand disinfection as prevention measure.

Wiesbaden, 4 October 2021

Carola Schröder

A Entrance Foyer



B Hygiene and Behavioural Obligations

The following regulations must be adhered to by all attendees at all times. Failure to comply may result in exclusion from the event.



You are prohibited from attending the event if you have symptoms of a cold or are suffering from known symptoms of a SARS-CoV-2 infection. You agree not to participate if you have travelled from risk areas or knowingly had contact with people infected with COVID-19 in the 14 days prior to the event.



Admission to the event is only granted to those who are fully vaccinated or have recovered. The proof brought along must be digitally readable (QR code). A negative (rapid) test is not sufficient for admission to the congress!



Participants agree to a possible later contact tracing in case of infection at the event. By scanning the code on site you assure that you yourself are the registered person. The registration may not be transferred to other persons without prior agreement with Intercongress GmbH.



Please observe the cough and sneeze etiquette.



Please disinfect your hands regularly.